

**Pukehiki Hall Society:  
Minutes of Meeting, 7.00 Tuesday 18<sup>th</sup> February 2014**

**Present:** Mark Kelly (chair), Lynn Samuels, Margaret Latimer, Gerald Newbury, Mark McCaughan, Maarten van Eerten, John Wells, Helen Davidson, Laura O'Brien, Bill Allen, Pete Dryden, Ross Linklater, Richard Van Plateringen, John Ware.

**Apologies:** David Stevenson, Graeme and Rata Garside, Ingrid Newbury, Lennie Allen, Stuart Robertson, Angela Ware, Gil Samuels.

**Welcome:** Mark welcomed Christine Neill from Otago Peninsula Community Board.

**General Business:**

**1. Celebration of Pukehiki Church 20<sup>th</sup> Anniversary of Community Ownership:**

Maarten spoke about this Anniversary suggesting that the Hall and the Library be included in the celebration. The Church will be open from 1pm on Sunday 13<sup>th</sup> April. It was decided that afternoon tea could be served in the Hall, and a donation be requested. The Church Trustees will organise posters. A "brainstorming" of various ideas followed, including "period costumes" being worn by some residents, especially old army uniforms. David McBride to be asked if he could source uniforms similar to those used by the local militia. (Possibly a brass band also ?) – Maarten to follow up. Donations of cakes etc for afternoon tea, (Helen, Margaret, Lynn and John to follow up). Contact with Jonathan Chilton-Towle (at the Star Newspaper) to be made by John Ware /Rata Garside.

**2. Partnership with Otago Heritage Bus Society:**

This organisation restores old buses and then uses them for various functions and events. They have written to us (and others) wanting to form a partnership for mutual benefit. After discussion it was decided that the partnership could be an informal one simply promoting each other's facilities, networking, sharing brochures etc. Maarten to follow up. A brief discussion followed on the need for publicity material such as brochures etc. (John Ware to draft a brochure for the Hall).

### 3. Proposed Recycling Depot:

Christine Neill gave a brief background on the Hoopers Inlet Recycling depot, and discussions with Council about one at Pukehiki. After discussion the meeting recommended that the recycling depot be sited at the intersection of Highcliff Road and Buskin Road.

Council will mail information (and questionnaire) to local residents about the proposal. Discussion held about the area of the mail drop: - to extend along Highcliff Rd to Centre Road, also to extend halfway down Castlewood Road; and to also incorporate all of Sandymount area.

The depot would probably include 8 or 9 bins for plastics, cardboard, tins, paper etc, and separate bins for glass.

### 4. Road Signs:

Brief discussion on some incorrect / inappropriate Road Signs and attempts to redress the issue with Council. Recommendation that there should be Road signs for Pukehiki itself. – Christine Neill to follow up with Council.

### 5. Finances:

Ross reported that there was approx. \$7000 in the bank account, but DCC Rates (approx. \$1000) and Insurance (approx. \$600) would need to be paid from that.

It was decided that up to \$5000 should be used for the next project, (we would need approx. \$8000).

Helen Davidson will be submitting applications for funding. Brief discussion held on the worth of volunteer hours of labour, which would be incorporated into Helen's applications as *money raised by the society*.

### 6. Working Bee

Mark spoke of the need to properly enclose the rear wall of the hall. Much of the area around the sub floor is still exposed. **A working Bee has been arranged for Sunday 2<sup>nd</sup> March starting at 9.00 am.** Donations of timber (e.g. 150mm x 50mm), and "used" roofing iron would be welcome. Further painting of the Hall would also take place.

### 7. Lessons learnt from recent weddings:

John Ware reported on the success of recent wedding receptions (and post-wedding afternoon teas) at the Hall. It appears that everyone has appreciated the historic ambience of the Hall. A number of conclusions have been reached as a result of debriefing talks after each occasion:

- A proper brochure on the precinct in general should be available. This would incorporate the church and the library
- A separate form should be drawn up on the use of the Hall. This would include guidelines on noise levels, rubbish removal, switching off the Mains electricity, etc. (At the last wedding there were 7 complaints made to the DCC Noise Enforcement team).
- Prior to functions at the Hall, the local neighbours should be informed of the event, by way of letter /phone call etc.
- At all of the previous wedding receptions, the hall was separately decorated over a number of days. It would be helpful to have fairy /Christmas lights installed over all the roof trusses etc. on a permanent basis. We should give consideration to a “pool” of equipment, / catering articles etc. that could be hired separately. We would appreciate any donations of equipment that could be part of the “pool.” More plates and cutlery as well as folding tables are needed.

**Next Meeting: 7.00n Tuesday 1<sup>st</sup> April**

**Note: Working Bee: 9.00am Sunday 2<sup>nd</sup> March**

John Ware  
Secretary